



St Michael's C of E Primary School PTA

Friday 26th March 2021 – 10.30am – Video Conference

Minutes

Attendees:

Parents: Hannah Ringrow; Cecily Leverton; Hayley Heley; Amy Melillo, Michelle Pace, Keri Vickery; Lucy Baggs, Jemma Millard
Teachers: Kirsty Robson, Emma Hillocks,

Apologies: Lizzie Arkley, Karen Cook;

	Minutes
1	<p>Committee Roles</p> <p>Lucy Baggs & Michelle Pace are stepping down after 4 years officially at end of Easter term</p> <p>New Committee agreed as follows:</p> <p>Chair Amy Melilo Nominated by Hannah Ringrow; Seconded by Michelle Pace</p> <p>Treasurer Hannah Ringrow Nominated by Michelle Pace ; Seconded by Cecily Leverton</p> <p>Co-Secretary (Online coord) Cecily Leverton - Stay in role</p> <p>Class Rep Coordinator Hayley Heley - Stay in role</p> <p>Other PTA Committee Members Jemma Millard Karen Cook Lizzie Arkley Keri Vickery</p> <p>Lizzie Arkey send apologies for the meeting. She is happy to help out with flyers & posters for events.</p> <p>2020/2021 Class Representatives:</p> <p>Reception: Kim Close Year 1: Hayley Heley Year 2: Hayley Newland Year 3: Charlotte King Year 4: Helen Porter</p>

Year 5: Suzi Saunders

Year 6: Heather Jones

School Update:

Bubbles likely until end of school year, so need to coordinate events within these guidelines.

With Emma Hillocks going on maternity leave, Jen Waller will support meetings and updates to the school website.

Communication:

We are looking to get a more coordinated communication out to the parents. Currently have sway, school website, classlist, facebook, PTA email account.

Facebook – Cecily to look at settings to allow FB messages to notify in PTS email account, so messages aren't missed.

Sway page – this provides detail of all additional fundraising activities. Cecily to send link to Emma Hillocks to add to school website.

PTA to look at a communication of details of all ways to fundraise and communicate to re-engage with parents. Improve uptake of Amazon Smile & school lottery.

Hannah & Amy to provide an update from the PTA for the school newsletter at Easter, to include new members and details of sway and upcoming ideas.

PTA to provide details for New parents meeting, paper copy for the pack & present at the meeting (virtually) – to explain what we do, how we interact, use of classlist etc.

Fundraising Ideas:

Christmas Cards – If this is to be done at school in art classes, it needs to be organised before the Oct half term - Hayley Heley to coordinate this.

Lucy to pass on tea towel & bag details. The company does other items e.g. mugs which we could look at offering

Virtual Quiz

Coin wars – After Easter before, Michelle to arrange 7 bottles. All coins accepted. To be included in newsletter

Summer fayre – Unlikely to be allowed to hold as class bubbles still in place. Propose a week of activities at school. Such as Balloons in Mrs Robson's car. Perhaps include a golden ticket in the balloons and drive car onto the field to pop them all with the

	<p>school. Can we find Eco friendly balloons or a method to ensure they can be recycled –e.g. teracycle</p> <p>Clothing bank Still looking for a central location. South Gloucestershire council will not allow them on their land, so need to find a private location to put it. Hannah to email dimensions to Kirsty to follow up with St Michaels Rooms as a location. Hannah to chase the Royal Raj and Greenfields Centre</p> <p>Other ideas: 100 club, buy a number and raffle each week Lottery bonus ball Netball/Football match PTA /teacher</p>
5	<p>Finance: School fund has enough money for now to cover yr 6 leavers present. No coaches or trips costs have been done so spending is less.</p>
6	<p>AOB: Next meeting:</p> <p>Next meeting in evening, Hannah and Amy to agree date and communicate. Kirsty Robson and Jen Waller to be included in all meetings.</p>