

**MINUTES OF PTA MEETING**  
**11<sup>th</sup> Sept 2018**

Present:

Michelle Pace, Lucy Baggs, Becky Meecham, Heather Jones, Hayley Newland, Zoe Yardley,  
Kirsty Robson, Helen Fogg & Adele Brindley

	<i>ACTION</i>
<p>Welcome back to another school year and welcome to a few new members that joined us from reception.</p> <p><b>1. Dates for upcoming events</b> Kirsty was able to confirm some dates for future events we hope to run. These were:</p> <p>School Disco 05.10.18 Christmas Fayre 30.11.18 5pm – 8pm Family Disco 29.03.19 Easter Egg Hunt 02.04.19 Summer Fayre 05.07.19</p> <p>Cake sales were also confirmed: Yrs 5&amp;6 24.10.18 Yrs 3&amp;4 30.01.19 Yr 2 06.03.19 Yr 1 08.05.19 Reception 17.06.19</p>	
<p><b>2. PTA Bank Balance</b> Lucy confirmed there is £7,091.24 in the PTA account. It was agreed to transfer £3,000 to the school, which will help pay towards coaches, school trips &amp; books etc.</p>	
<p><b>3. Wish List</b> It was suggested that a Wish List should be put in the staff room for the teachers to put suggestions for any resources they would like to have for their individual classes.</p>	
<p><b>4. Class Reps</b> We will need to check that the current Class reps we have are happy to continue. We will also need to recruit someone to represent Reception.</p>	Heather
<p><b>5. School Disco</b> This will be our next event. Michelle confirmed we have a DJ. There will be a separate disco for Infants and Juniors.</p>	

It is suggested that Infants should be 3:30 – 4:45 and Juniors from 5pm – 6:30.

It was discussed whether the ticket price should include a hotdog and one Glitter Tattoo or one Face Paint. Last time a few children were sent with no money so missed out on the above. Also, not all the children realised their ticket price included a hot dog, so this will need to be communicated clearer.

It was suggested a ticket price of £4 but for this to clearly state that it includes a hotdog and 1 glitter tattoo or 1 face paint. Children will also be allowed to bring money (maximum of £2) to spend on Tuck etc.

Communications/Posters will need to be sent re the Disco.

Lucy

Heather to send text to Class Reps to organise Volunteers.

We will need cover for the doors, glitter tattoos, sweets/tuck and hotdogs.

Heather

Michelle to ask Laura if she is happy to do the face painting.

Michelle

6.

### **Christmas Fayre**

It was discussed to hold a Non-uniform day to raise donations for the Xmas Fayre i.e. Tombola, hoopla and raffle etc.

The Non-uniform day will be 23<sup>rd</sup> Nov 2018.

We will ask for the below donations from each year group:

Reception – Chocolates

Year 1 – Kids gifts

Year 2 – Mens toiletries

Year 3 – Kids toiletries

Year 4 – Bottles

Year 5 – Ladies toiletries

Year 6 – Cash donation of £1

Lucy will ask Jeanette if she would still like to collect for the Teddy stall as this always does well.

Lucy

Drink and Gambling licence needs to be checked.

Michelle

Check if Louisa's husband is still happy to print raffle tickets.

Heather

A letter to local businesses will also need to go out. This can be spread around the PTA team to hand out.

It was agreed that we should charge £10 to out side stall holders. Helen advised that she may be able to pass our details onto some stall holders she knows through her her work.

Lucy will contact the Balloon Man that was at the Summer Fayre but we may charge this time. Lucy

We agreed not to have the Squishy stall as the children would buy a Squishy at £5 and then not have much money left to spend on other activities.

Other activities/stalls will include:

Gift bags. Children can decorate a white paper bag and fill with gifts worth up to £1. There will also be a winner for the best decorated bag. Suggested date to have bags back in by is 22<sup>nd</sup> Nov.

Visit Father Christmas and children can hand in their letter to him.

Water or Wine – this involves lots of bottles on a table and people will have to guess if they are water or wine. If they guess wine correctly they win the bottle.

Pasta Smash, Hoopla, Tombola, Cake weight, Sweetie Jar, Locked box, Lolly sticks, maybe Human Fruit machine if can get enough volunteers. Also, craft room and Present wrapping room.

A letter will also need to go out asking for unwanted gift donations.

7. **AGM Meeting**

An AGM meeting will be held re Re-elections. This will be held on Mon 24<sup>th</sup> Set at 3:30. Communication to go out and put on FB page.

Becky