

PTA AGM MINUTES

5 October 2017

1. Present

Heather Englefield (Chair)

Sarah Green (Treasurer)

Joanne Davies (Secretary)

Kirsty Robson (School Head)

2. Apologies for absence

Louisa Savage

Suzy Saunders

Helen Chilcott

Mr Vye

3. Minutes of last AGM (held 12 October 2015)

Approved.

4. Matters Arising From Last Year's Minutes

None.

5. Chair's Report 2015-16

Really successful year. Would urge future committee to continue with main events like the Summer Party and Christmas Fayre, Easter Egg Hunt, and school discos.

Summer Party on a Friday evening worked much better and having the talent show winners was a lovely focus at the end. Children's entertainer not worth the expense as most children preferred playing.

The band at the Christmas Fayre was really popular and helped set the mood. Highly recommend this is done for future fayres but warn that there is a need to book very far in advance.

Discos work well with food. Pizza's from Winterbourne Grill work well if Denise is not able to cook food in the school kitchen.

HE passed KR information from WADCA about having an ice rink at WADCA at Christmas

6. Treasurer's Report 2015-16

See attached.

7. Headteacher's Report

KR thanked the PTA for hard work and the money raised from all the events. Without that money some school trips could not happen and the school would not have such good facilities for the children, e.g. kiln, kitchen area for the children.

8. Election of committee members/officers

All committee members stepped down.

HE and KR confirming that no one at all has put themselves forward for any of the positions and therefore St Michael's now has no PTA.

Trustees will remain in place save for HE, SG and JD who were all automatically Trustees by virtue of their positions on the PTA.

Class Representatives have not officially taken on the role going forward and no representative is in place for Reception. This could be addressed so that the school can still use them for events they may run where they need volunteers/helpers.

Auditors not needed as no further activity by the PTA and it will be wound down.

SG noting the Charity Commission will need to be informed and SG, HE and JD will need to be removed as signatories on the bank account. The money in the PTA account (£7,519.19) will be transferred to the school and the account closed.

KR to send a letter to all parents advising them that there is no PTA and see whether anyone puts themselves forward having realised the implications of not doing so. Alternatively KR can advertise for volunteers to organise specific events in the school calendar.

9. School Events Calendar

As noted above, all present saying the school should still try to run the key events listed above wherever possible and HE, SG and JD saying they would still assist and are more than happy to speak to and help anyone that does step up.

10. Any other business

None.

11. Date of next committee meeting

Not applicable.

12. Close of Business